

# Routing Form for Graduation with Distinction in Research

## UCCS Department of Chemistry & Biochemistry

Updated: Spring 2023

Purpose: This routing form serves as a stepwise guide for students who have initiated original research with a faculty advisor in their junior year or earlier to complete the research requirements to graduate with either **Honors in Academics & Research** or **Distinction in Research** from the UCCS Department of Chemistry & Biochemistry. It is the sole responsibility of the student seeking an Honor/Distinction in Research to collect the signatures listed below upon the student's completion of that requirement. All items must be completed to receive an Honors/Distinction in Research designation.

### Student Information

Name: \_\_\_\_\_ Anticipated Graduation Date (month/year): \_\_\_\_\_

1. **Intent to Graduate with Honor/Distinction in Research.** The student who is majoring in Chemistry or Biochemistry contacts the Chair of the Department of Chemistry & Biochemistry (Dave Anderson; [danderso@uccs.edu](mailto:danderso@uccs.edu)) who will provide the student with their major GPA (GPA calculated exclusively from grades received in CHEM courses), determine eligibility for either Honors in Academics & Research or Distinction in Research, and answer any questions.

Departmental Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_ CHEM GPA on Date: \_\_\_\_\_

Student is eligible to pursue (indicate):  Honors in Academics & Research  Distinction in Research

2. **Research Advisor Approval.** The research advisor agrees that the student has completed at least two terms (summer terms included) of original research under their guidance prior to the student's graduation date to justify a ~20-minute presentation within the departmental seminar. By signing, the research advisor confirms that sufficient progress on original research has been made by the student to qualify for a research designation.

Research Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. **Committee Formulation.** In addition to the research advisor, commitment is required from one faculty member of similar research interests, often from the Dept. of Chemistry & Biochemistry, who agrees to read and suggest revisions on the Undergraduate Research Report, as well as attend/view, and provide feedback on, the research seminar. By signing, the signatory faculty member agrees to that commitment.

Committee Member: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

After securing signatures from the Chair of the Department of Chemistry & Biochemistry, their research advisor, and one additional faculty member to serve as a committee member, the student candidate should email this signed routing form to the Department Chair (Dave Anderson, [danderso@uccs.edu](mailto:danderso@uccs.edu)) to show eligibility for the Honors/Distinction in Research and commitments from two faculty in the Department of Chemistry & Biochemistry.

- 4a. **Presentation of Research outside the Department or in the Departmental Seminar Series.** The student presents their research (either as poster or oral presentation) at a conference/symposium outside the department or in the departmental seminar series, as confirmed by the student's research advisor.

Research Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- 4b. **Completion of Undergraduate Research Report.** The research advisor and committee member agree that the quality of the final, submitted research report meets the departmental standard for an Honor/Distinction in Research.

Research Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this completed form to Dave Anderson ([danderso@uccs.edu](mailto:danderso@uccs.edu)), Chair of the Department of Chemistry & Biochemistry, no less than *two weeks prior to the last day of the semester* in which the designation is to be awarded.