

# Routing Form for Graduation with Distinction in Research

UCCS Department of Chemistry & Biochemistry

Updated: Fall 2019

Purpose: This routing form serves as a stepwise guide for students to graduate “with Distinction in Research” from the UCCS Dept. of Chemistry & Biochemistry. Receiving this distinction requires a significant effort in planning on the part of the student, with research activities beginning no later than the junior academic year. It is the sole responsibility of the student seeking such distinction to collect the signatures listed below in their designated order (item 5b can be completed out of order), each of which correlates with one or more of the requirements necessary to receive the distinction.

## Student Information

Name: \_\_\_\_\_ Anticipated Graduation Date (month/year): \_\_\_\_\_

1. **Intent to Graduate with Distinction in Research.** The student must meet with the departmental chair, who will provide their major GPA (GPA calculated exclusively from grades received in CHEM courses), explain the relationship between final GPA and distinction level, and answer any questions regarding distinction requirements.

Departmental Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_ CHEM GPA on Date: \_\_\_\_\_

2. **Research Advisor Approval.** The research advisor agrees that the student has completed (at time of signing this form) at least two semesters (summer terms counting as a semester) of active research under their guidance that yielded sufficient original findings to justify a 30-minute presentation within the departmental seminar with a majority focus on original data and its interpretation.

Research Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. **Scheduling of Seminar Presentation.** The student must commit to presenting a 30-minute seminar based on their research findings, which must be scheduled at least one month prior to the start of the semester of presentation.

Seminar Organizer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Seminar Date: \_\_\_\_\_

4. **Committee Formulation.** In addition to the research advisor, commitment is required from one departmental faculty member who agrees to read and provide comments on the undergraduate research report, attend the research seminar, and attend a post-seminar meeting discussing report content and suggested revisions.

Committee Member: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- 5a. **Completion of Seminar Presentation and Undergraduate Research Report.** Following a post-seminar meeting, both the research advisor and committee member must agree that the quality of the research seminar and the research report (after revision, if necessary) meets the standard of the department for Distinction in Research.

Research Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- 5b. **Presentation of Research outside the Department.** The student presents their research (either as poster or oral presentation) at a conference outside the department.

Research Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. **Program Completion.** The student has collected above signatures and maintained necessary CHEM GPA.

Departmental Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_ CHEM GPA on Date: \_\_\_\_\_